

ACE – Action in Caerau & Ely - *Gweithredu yng Nghaerau a Threlái*,  
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## Volunteer Role Description:

### Project details:

Souper Tuesday's Lunch Club is a volunteer-led project, which is part of the ACE Good Food Hub. They use excess food to avoid waste and feed the community a free hot delicious meal.

**Volunteer Role:** Host for Souper Tuesday's Lunch Club (serving food, washing up, etc.)

**Project Lead** – Sam Froud Powell

**Venue:** Dusty Forge

**Time:** Tuesdays 10am - 2:30pm

### Desired Skills:

- Ability to work as part of a team
- Ability to communicate with community members and staff
- Customer care & listening skills
- Commitment to equality and diversity and a genuine desire to help people

**Time Credits:** Time Credits are available for this project.

### Volunteer responsibilities:

- Ensuring the washing up is kept up to date to reuse crockery and cutlery
- Ensuring all surfaces are hygienically washed down during and at the end of service
- Being available to answer questions / requests for help
- Being available to deliver food to tables
- Ensuring all guests feel welcome

### Project lead responsibilities:

- To support day to day running of the Cafe area
- Responsible for the overall health and safety and food hygiene of the Café, including ensuring the 'Safer Food Better Business' system is adhered to
- To advise and manage any practical changes to the project
- Support the volunteers in regular meetings and supervision