



Volunteer Role Description:

Project details: ACE Youth Club

The ACE Youth team run weekly Youth Club sessions at the CAER Community Heritage Centre on Church Rd, Caerau, CF5 5LQ. Weekly street-based and outreach sessions are held across Caerau. The team consists of 4 paid youth workers and occasionally additional youth work students on placement. Regular planning, briefing and debriefing sessions are held which staff and volunteers are requested to attend.

Volunteer Role – Youth Support Volunteer

Project Lead – Danielle Afferion and Hannah Bees

Venue – CAER Community Heritage Centre and street-based work across Caerau

Time- Tuesday Youth Club 16:30 – 20:30 pm and Thursday Youth Club 17:30pm to 19:30 pm.
Monday Outreach 17:00 pm to 19:00 pm or
Wednesday Outreach 17:30 to 19:30 pm. (Optional which outreach session you join.)

Desired Skills

- Experience of youth work and/or working with young people
- Working in a team and supporting colleagues
- Good communication skills
- Patience and positivity, sometimes in stressful situations
- Creativity and flexibility

DBS / Specific training required?

- DBS check required
- Safeguarding briefing required
- Safeguarding training desirable
- Opportunities for training are available

Time Credits? Yes

Volunteer responsibilities:

- Develop supportive relationships with young people attending ACE Youth clubs and through street-based outreach
- Participate in the planning, delivery, and review of youth work sessions
- Ensure health and safety procedures are followed at the Youth Club.
- Always follow ACE safeguarding policies - Any safeguarding issues to be reported to Danielle and Hannah (ACE YOUTH Manager)
- Be available to support Young People
- Take register.
- Support the ACE Youth team in the delivery of youth work activities were requested
- Promote the work of ACE with young people and their parents/guardians/families



Project lead responsibilities: Danielle and Hannah

Any safeguarding issues to be reported to Danielle and Hannah (ACE YOUTH Manager)

To manage safeguarding and day-to-day activities with Young People.

Responsible for the overall health and safety of Young People.

To advise and manage any strategic or practical changes to the project.