

Volunteer Role Description: Compassionate Driving Volunteer

Project details - Networks of support of family, friends, neighbours and community members, are the foundation of what matters most to those undergoing experiences of care-giving, approaching the end of life, death and bereavement. ACE Compassionate Communities project will provide practical support to people living in Ely, Caerau, Canton and Riverside and who are:

- affected by cancer
- bereaved
- living alone
- approaching the end of their life
- caring for someone approaching the end of their life
- being discharged from hospital

Deliveries will include:

- Prescriptions (subject to DBS check and additional training)
- Food shopping
- Wellbeing Boxes (includes small handmade gifts, a Kindness Card, information about support and opportunities available through ACE and additional treats & goodies.)

This will enable ACE to:

1. Enhance support and compassion available to people experiencing isolation, loneliness or disconnection from the local community due to illness, caring responsibilities, approaching end of life and/or bereavement.
2. Identify and understand unmet community needs in order to facilitate and explore community responses to these.
3. Initiate conversations centred on death, dying and bereavement with people who live and work in the communities. In doing so, we hope people will feel more able to communicate what matters most to them in life and when planning for their death.

Volunteer Role – Compassionate Communities Driving Volunteer

Project Lead – Kimberley Jones

Venue – ACE - Dusty Forge

Time – One afternoon a week and ad hoc deliveries throughout the week

Desired Skills

- Clean driver's license and business insurance
- Ability to communicate sensitively with community members and staff
- Good listening skills
- Good time management and organisational skills

As you will have access to confidential information, you'll be asked to sign a confidentiality agreement. We will also provide you with data protection training. As this role involves working regularly and directly with vulnerable adults, volunteers are required to undergo a DBS check.

Volunteer responsibilities:

- Delivery of up to 10 Wellbeing Boxes a week to community members living in Ely, Caerau, Canton and Riverside on a set day
- Ad hoc deliveries as and when required by community members -- this will be communicated through Whatsapp and shared between a number of volunteers and staff members
- Give people the opportunity to talk about their feelings, offering them support through empathy and a listening ear, as part of the delivery service
- Help to collect information from community members to help monitor impact
- Maintain own vehicle, ensuring clean driving license and insurance for business use
- Inform ACE before carrying out any volunteering if the above changes
- Understand and abide by ACE's policies and procedures

Project lead responsibilities:

- Work with volunteers to create bespoke opportunities that respond to the gifts, needs and aspirations of the volunteers
- Provide training for specific delivery aspects
- Ensure that all volunteers understand and abide by ACE's policies and procedures
- Manage and supervise volunteers
- Responsible for safeguarding and overall health and safety
- Management of referrals and creation of delivery route
- Management of Whatsapp group

I understand my responsibilities in the light of this role description:

Volunteer Name: Signed: Date: